

SLMM Safeguarding Risk Assessment & Staff Conduct

The welfare and wellbeing of all children and adults is paramount. All participants, regardless of gender, age, sexual orientation, race, ethnicity, disability, culture and religious belief systems have equal rights to safety and protection. All suspicions, concerns and allegations of harm will be taken seriously and responded to swiftly and appropriately. The following outlines the steps taken to ensure safety and welfare at the event in addition to the compliance with NGB guidelines.

Event Safeguarding Officer	Julie Ferris	Event Safeguarding Officer Telephone	
Local Police	Emergency: 999 Non-Emergency: 101	Local Authority Designated Officer/ Multi Agency Safeguarding Hub	Cumbria Safeguarding HUB CSCP Local Authority Designated Officer

Safeguarding/ Welfare Concerns	Who is affected?	Risk Level	RISK MITIGATION	Initials - reviewed and date
Description of issue	Competitors / Volunteers / Spectators / Event Staff / Other	H/M/L	Measures taken to reduce risk level	Annual update and check
Missing persons / lost child	Competitors / Volunteers / Spectators / Event Staff / Other	L	<ul style="list-style-type: none"> Plan and procedure in place should a person/child go missing at the event. GPS Tracker on child taped to pack. Circulation of procedure pre-event and at event; to event staff, volunteers. Register at registration checked with finish results. 	JFW 27/06/2026

			<ul style="list-style-type: none"> • Volunteer awareness – distribute relevant information by email prior to event. 	
Competitors and volunteer behaviour	Competitors / Volunteers / Spectators / Event Staff / Other	L	<ul style="list-style-type: none"> • Displayed clear guidelines about the expected behaviour (see briefing) of adults, children and young people via a code of conduct. • Communicate codes of conduct prior to and at the event. Registration briefing refer to email. • Reporting procedures clearly displayed and known by all. 	JFW 27/06/2026
General safeguarding concerns (abuse and/or reports of abuse)	Competitors / Volunteers / Spectators / Event Staff / Other	L	<ul style="list-style-type: none"> • Event Safeguarding Policy in place. • Nominated Event Safeguarding Officer appointed as well as one male, one female deputy. • Event Safeguarding Officers suitably trained. • Event Safeguarding Officers highlighted in pre-race information. • Separate room / tent / private area to be identified as facility for dealing with safeguarding concerns. • All event staff and volunteers are aware of how to recognise, report, refer and record safeguarding concerns. • Event staff and volunteers understand how to protect themselves such as avoiding one to one contact with children (NSPCC guidance sheet). 	JFW 27/06/2026

Unauthorised access or people on course	Competitors / Volunteers / Spectators / Event Staff / Other	L	<ul style="list-style-type: none"> • Event staff and volunteers in recognisable uniform/kit (SLMM hat or high vis jacket). 	JFW 27/06/2026
Permission for children U18	Competitors / Event Staff	L	<ul style="list-style-type: none"> • Children under 18 to attend event with Parent/Guardian, must be with them at all times and consent and disclaimer signed at registration. GPS tracker on all under 18s to monitor (taped to pack). 	JFW 27/06/2026
Children and race length	Competitors	L	<ul style="list-style-type: none"> • Distances for age groups comply with FRA guidelines on applicable courses. 	JFW 27/06/2026
Supervision around the event site and on course	Competitors / Event Staff / Volunteers / Other	L	<ul style="list-style-type: none"> • All competitors to have parent or legal guardian accompanying them at the event if under the age of 18. • Event marshals, identified by hat or high viz vest on duty at base and at overnight camp. 	JFW 27/06/2026
Changing areas /washing in stream	Competitors / Volunteers / Event Staff	L	<p>Competitors' own tents or the toilets available either at base or the overnight camp</p> <p>Volunteer to be on-hand in case of incidents such as cold water shock/cramp/ slips in the water.</p>	JFW 27/06/2026
Photography	Competitors / Volunteers / Spectators / Event Staff / Other	L	<ul style="list-style-type: none"> • Photography policy in place. • Photography statement included in Event Entry Terms & Conditions. • Registration of official event photographers through event organiser consent. Identifiable by high viz or SLMM hat. • Process to inform official event photographers, social media managers and staff of those who have not given consent. <p>Wristbands/numbers/ dibbers to be used to identify those competitors.</p> <ul style="list-style-type: none"> • Race photography sensitive to individuals and the ethos of the sport (e.g. preventing the use of any image that contravenes the competition rules, highlights 	JFW 27/06/2026

			accidents/injury/nudity or others deemed sensitive by the individual or Event Organiser).	
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Event Staff and volunteer's knowledge	Volunteers / Event Staff	L	<ul style="list-style-type: none"> All event staff and volunteers provided with safeguarding brief at events information pre-event. NSPCC guidance sheet used. 	JFW 27/06/2026
Parents/Guardians and competitor's knowledge	Competitors / Event Staff	L	<ul style="list-style-type: none"> All safeguarding information and responsibility form provided to parents/guardians as part of on-line entry. 	JFW 27/06/2026
First aid and emergencies	Competitors / Event Staff	L	<ul style="list-style-type: none"> Any incident requiring first aid should be directed to First aid providers (Event Safety Group) at base and the overnight camp. Event volunteers, if you witness accident, please first report to the event organiser who will contact medic team. <ul style="list-style-type: none"> Parents/ legal Guardians should accompany under 18s to First Aid providers and remain with them. Should the parent need medical assistance, the child should either accompany the parent if appropriate, or the child should remain with one of the safeguarding team with a current DB until the parent is able to re-assume responsibility for the child or the child is collected by another parent or guardian. Event safety team to be accompanied by safeguarding team member if junior runner involved in an incident. 	JFW 27/06/2026

Reporting incidents in Cumbria:

The lead safeguarding officer is responsible for reporting safeguarding issues: Cumbria Safeguarding HUB

<https://www.cumbria.gov.uk/childrensservices/childrenandfamilies/intervention.asp>

CSCP Local Authority Designated Officer <https://cumbriasafeguardingchildren.co.uk/professionals/lado.asp>

Event staff / volunteer briefing and code of conduct for SLMM – Event organiser mobile , Event satellite phone

Record of occurrences on the day

Date of incident:

Location of incident:

Name of safeguarding officer reported to:

Contact number:

Name of person reporting incident:

Contact number:

Name of child and guardian:

Contact number:

Description of incident:

Action taken and by who:

*This document must be retained and stored securely as it may be required at a later date. Any reported incident must be reported and all details / information must be completed in full.

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